

Checklist for Consular Report of Birth Abroad

The Consular Report of Birth Abroad, like a state-issued birth certificate in the United States, is primary proof of U.S. citizenship issued to a person under age 18, who was born abroad to a U.S. citizen parent(s). Parents of a U.S. citizen child should apply for a Consular Report of Birth Abroad at the Consular Section at their earliest convenience.

The following checklist provides a list of requirements for ALL* applicants for a Consular Report of Birth Abroad, as well as a first-time passport. This is not an exhaustive list, and the consular officer may request additional documentation during the interview. We kindly ask that all applicants complete the checklist below and send this document with their application (attached or as a cover sheet) to JeddahACS@state.gov to request an appointment. **Any application submitted without a completed checklist will be returned, and an appointment will not be scheduled.**

FORMS (DO NOT SIGN)	
<input type="checkbox"/>	Completed Consular Report of Birth Abroad application (Form DS-2029, available here).
<input type="checkbox"/>	Completed first-time passport application (Form DS-11, available here).
<input type="checkbox"/>	If the U.S. citizen father will not be present for the interview, a completed Affidavit of Parentage, Physical Presence and Support (Form DS-5507, available here) must be signed by the father and notarized by a U.S. commissioned notary.
PARENTS	
<input type="checkbox"/>	Original passports for both parents, with photocopies
<input type="checkbox"/>	Original marriage certificate, with photocopy
<input type="checkbox"/>	English translation of marriage certificate (if in foreign language), with photocopy
<input type="checkbox"/>	Divorce certificate, or proof of termination of previous marriage(s), if applicable, with copy
CHILD	
<input type="checkbox"/>	Saudi Birth Certificate, with photocopy *Note: a hospital notification of birth is not a valid birth certificate
<input type="checkbox"/>	English translation of Saudi birth certificate, with photocopy
<input type="checkbox"/>	1 passport photograph of the child. The photo must be 2in x 2in (5cm x 5 cm) in dimension, set against a white background.
<input type="checkbox"/>	For a school-age child, photo ID of the child, and photographs of the child at different ages.
FEES	
<input type="checkbox"/>	\$100 or SR 380 - Report of Birth Abroad --- \$105 or SR399 - Minor Passport

*** Children born to one U.S. citizen parent:** U.S. citizen parent must provide proof of physical presence in the United States for a period totaling five years (two of which over age 14) prior to the birth of the child. Evidence of presence may include, but is not limited to:

<input type="checkbox"/> Previous W-2s (TAX RETURNS NOT ACCEPTED)	<input type="checkbox"/> School transcripts
<input type="checkbox"/> Military Service records (i.e. DD-214)	<input type="checkbox"/> Bank records or utility bills
<input type="checkbox"/> Old passports, with entry/exit stamps	<input type="checkbox"/> Medical Records

Children born to two U.S. citizen parents: Parents must provide proof that they held a residence in the United States prior to the birth of the child.